

### Entry Form 2025-26

Please read the Rotary Young Writer Information Pack before completing this form. By signing this form, you confirm you have read, understood and agreed to the contents of the Information Pack and Privacy Notice overleaf. **Please note, this official entry form, once completed, will be used for all stages of the competition.** Please return this form to the **competition organiser** you received it from and by the date they have specified.

Entrant's Name: (please type or use CAPITAL letters)	Age on 31 <sup>st</sup> Aug 2025:
Phonetic Pronunciation of Name:	*Preferred pronouns: she/her he/him they/them
*School/College/Community Organisation/Private Entry:	Contact Name:
	Email:
IMPORTANT Contact details for outside school term time (if different) from above	Contact Name:
	Email:
Please tick category being entered: Junior <input type="checkbox"/> Intermediate <input type="checkbox"/> Senior <input type="checkbox"/>	
To be completed by Entrant only: <input type="checkbox"/> I, the named Entrant, declare that this entry is entirely my own work. Entries that contain plagiarism will be disqualified.	

Please provide a brief sentence below describing the relationship of the writing to the theme. This is required for an entry to be considered

### Entrant's Contact Details

(only to be completed by Entrant if they are 18 years of age at the time of signing this form and legally eligible to give consent)

Entrant's Email:	Entrant's Tel No:
------------------	-------------------

### Rotary Details

Sponsored by Rotary Club of:	District Number:
Rotarian Contact Name:	Email:
	Tel No:

**Note that copyright remains with the writer but submission authorises Rotary to use it for promotional purposes.**

Entrants under the age of 18 when this form is completed or who are 18 years of age and over but not legally eligible to give consent, must get a parent/guardian signature to give permission for the following. If the Entrant is 18 years of age, and legally eligible to give consent, when this form is completed, they are giving permission themselves:-

- for the named Entrant to take part and be identified in the competition.
- for the information on this form to be used for all stages of the competition (should the Entrant progress) and shared in accordance with the Privacy Notice with appropriate competition organisers at each stage.

By signing this form, you are also acknowledging that you have read and agree to the Privacy Notices referred to on the reverse of this form in respect of the use of personal information.

**Official photography and videos may be made for publicity including Rotary clubs, districts, clusters and Rotary GB&I websites, social media, member magazines and may be shared with the media. Please tick the appropriate box below.**

Agree ☐

Disagree ☐

**Parent/Guardian Contact Details**

(only to be completed by Parent/Guardian if Entrant is a minor, under the age of 18 years of age at the time of signing this form)

Parent/Guardian's Email:		Parent/Guardian's Tel No:
*Parent/Guardian/Entrant (Print Name):	**Signature:	Date:

*\*delete as appropriate*

*\*\*Entrant may only sign this form if they are 18 years of age on the date the Entry Form is signed*

## Privacy Notice – Rotary Youth Competitions & Awards

*[For the purpose of this privacy notice, Rotary International in Great Britain & Ireland (Rotary GB&I) also includes Rotary clubs and districts and their members. The use of the term ‘you’, ‘your’ also means that of the Entrant/Nominee where the competition/award Nominee is a minor, i.e. under the age of 18 years or 18 years of age and over but not legally eligible to give consent].*

Members of Rotary GB&I (“we”) value the trust you put in us to process your personal information and will always be open and honest about the information we collect and how we will use it.

The Rotary GB&I Privacy Notice is available on our website, <https://www.rotarygbi.org/privacy-policy/>, and explains how we collect, process and share personal information. This Privacy Notice for the Rotary Youth Competitions & Awards is supplementary to the general Rotary GB&I Privacy Notice and explains in more detail how you can expect your personal information to be specifically used in relation to the Rotary Youth Competitions and Awards.

### How we use your personal information for Rotary Youth Competitions & Awards

1. We are collecting your personal information (and that of the Entrant/Nominee if a minor, or not legally eligible, to give consent) for the organisation and administration of the Youth Competitions & Awards. Initially, this will be at a club or regional level, but should the nominee be identified as a winner, or in the case of the Rotary Young Citizen Awards, be endorsed by a Rotary club for submission to Rotary GB&I, the information will also be shared with relevant national organisers. Those individuals and organisations that have access to personal information are also bound by the Rotary GB&I Privacy Notice.
2. The first name and image of the entrant may be used for publicity purposes, e.g. the national final programme, the Awards Presentation Ceremony programme, press releases and Rotary GB&I websites, social media platforms and magazine. You may also be contacted by Rotary public image officers who will discuss with you any media opportunities, e.g. interviews and videos, at any stage of the competition or part of the awards process. Where the nominee is a minor, or not legally eligible to give consent, only the parent/guardian will be contacted.

### Providing your personal information to others for Rotary Youth Competitions & Awards

3. Your personal information will only be shared with others that require it for their role/the services they provide for the organisation and administration of the Rotary Youth Competitions & Awards events.
4. Depending on the Rotary Youth Competition/Award, it may be necessary to share information with third parties such as providers of venue hire and catering services. Under such circumstances only the minimum amount of information for the third-party service will be provided, e.g. for caterers, only the name and allergy/special dietary requirement will be disclosed, no other information. Third parties, including providers of venue hire and catering services, are subject to the same legislation and privacy guidelines.

### Retaining and deleting your personal information

5. All Rotary clubs and districts are expected to store personal information securely. Details of which are available from your local club and district. Personal data will only be shared with those who have a legitimate reason to have access to it, in relation to the organisation and administration of the competitions/awards
6. For all Rotary Youth Competitions & Awards, personal information will be kept for three months after the date of the national final or event for that specific competition/award. After this date, the information will be securely destroyed (either by shredding, incineration or deletion from electronic devices) at club, district and national level. This timeframe is necessary to allow for any disputes to be settled before personal information is destroyed. Please note: shared images and information for press releases may still exist within news outlets. We do not have control over those external organisations.

By signing the front of this form, you are acknowledging that you have read and agree to the Privacy Notices in respect of the use of personal information for yourself (or on behalf of the child or person over 18 who is not legally eligible to give their own consent, where applicable).

***This form must be passed on to the organisers of the next stage of the competition for winning entries.***

#### For Official Use Only

Please tick below to indicate entry to each stage of the competition.

Club ☐ District Preliminary Stage ☐ District ☐ Cluster ☐ National ☒

(if applicable)