



2 Applying for a Grant

The Rotary Foundation administers global grants through a two-step application process. This helps ensure that sponsors meet the global grant eligibility standards before they invest significant time finalizing the project plan and completing the grant application. Once the Foundation accepts the proposal, sponsors should finalize their implementation plan and complete the application in Member Access.

Global Grant Application Step 1

The first phase of the application gives sponsors an opportunity to confirm that their project meets global grant requirements. This ensures that sponsors are familiar with the Foundation's eligibility standards before they invest significant time preparing a grant application.

Sponsors should be prepared to address the following topics:

- Community need identified through needs assessment

- Activities planned to address need, and anticipated outcomes

- Statement of ways in which the project/activities support the area(s) of focus

- General budget, along with anticipated financing of the grant

Also, for grant applications that will include scholarships:

- Scholar's chosen university and area of study

- Scholar's professional goals, and specifically how they support the area(s) of focus

It is recommended that you discuss your project and funding options with your district Rotary Foundation committee before you begin a global grant application.

Global Grant Application Step 2

- Names of members of the three-person grant committee for both host and international sponsors, indicating the primary contacts for the grant
- Detailed project plan, including:
 - Location
 - Specific objectives of the grant
 - Description of how the activity advances the goals of the targeted area(s) of focus
 - Detailed project implementation plan, or training plan for vocational training team (VTT)
 - Estimated time frame for the activity
 - VTT only: team member CVs and team itinerary
- Explanation of how Rotarians will be actively involved in implementing the grant
- Description of how the activity achieves sustainable outcomes and how those outcomes will be measured
- Signed cooperating organization MOU (if applicable)
- Detailed budget
- Complete grant financing

Scholarship information (if applicable):

- Proof of admission to chosen university
- Host counselor
- Completed scholar application
- Authorizations (all are required):
 - Host and international primary contacts
 - District Rotary Foundation committee chair (DRFC) for both the host and international sponsor districts (to verify qualification of sponsor clubs)
 - District governor and DRFC chair for each district contributing DDF

Note: This section is subject to change, as a new application is being developed.